

**CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)**

**Nonsystems**

**Name/Address of Contractor:**

Company Name: ADVANCED ENVIRONMENTAL MANAGEMENT GROUP, LLC

Division Name:

Street Address: 44339 PLYMOUTH OAKS BLVD

City: PLYMOUTH

State/Province: MI Zip Code: 481702585

Country: USA

CAGE Code: 4S4P1

DUNS Number: 059223474

PSC: R499 NAICS Code: 541380

**Evaluation Type:** Final

**Contract Percent Complete:** 100

**Period of Performance Being Assessed:** 09/28/2015 - 09/30/2017

**Contract Number:** W911XK15C0024 **Business Sector & Sub-Sector:** Nonsystems - Prof/Tech/Mng Support

**Contracting Office:** W072 ENDIST DETROIT **Contracting Officer:** ROBERT W AUSTIN **Phone Number:** 3132266819

**Location of Work:**

Duluth Superior Harbor, MN-WI

**Award Date:** 09/29/2015 **Effective Date:** 09/28/2015

**Completion Date:** 09/30/2017 **Estimated/Actual Completion Date:** 09/30/2017

**Total Dollar Value:** \$1,189,398 **Current Contract Dollar Value:** \$1,189,398

**Complexity:** Medium **Termination Type:** None

**Competition Type:** Not Available for Competition **Contract Type:** Firm Fixed Price

**Key Subcontractors and Effort Performed:**

**DUNS:**

**Effort:**

**DUNS:**

**Effort:**

**DUNS:**

**Effort:**

**Project Number:**

**Project Title:**

Duluth - Superior, MN-WI Sediment Sampling and Analysis

**Contract Effort Description:**

Sediment Sampling at Duluth Superior Harbor, NM-WI

**Small Business Subcontracting:**

Does this contract include a subcontracting plan? No

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

**Evaluation Areas**

**Past Rating**

**Rating**

Quality: N/A Very Good

Schedule: N/A Very Good

Cost Control:	N/A	Very Good
Management:	N/A	Very Good
Small Business Subcontracting:	N/A	N/A
Regulatory Compliance:	N/A	N/A
Other Areas:		
(1) :		N/A
(2) :		N/A
(3) :		N/A

**Variance (Contract to Date):**

Current Cost Variance (%): Variance at Completion (%):

Current Schedule Variance (%):

**Assessing Official Comments:**

**QUALITY:** The contractor was able to provide good quality for the project, although this involved a complex sampling job. The work involved over 70 management units and over 230 sediment sampling locations, which required a lot of tracking to ensure the correct sampling compositing for the management units.

**SCHEDULE:** The contractor was able to stay on schedule, despite the contract award in September and sampling being required before the winter season. The contractor was able to conduct all of the sampling before the winter season, even though they had to assemble several sampling teams to work simultaneously.

**COST CONTROL:** The contractor was able to stay within project costs for this complex sampling project. The sampling project involved over 230 sampling locations that had to be combined into over 70 management units, and the contractor was successful in the budget and time required for the sampling work.

**MANAGEMENT:** The contractor was very successful in managing this complex sampling project which involved over 230 sampling locations and over 70 management units. The project involved setting up sampling teams to accomplish the sampling quickly in the fall season prior to the winter season and the teams worked very successfully simultaneously to accomplish this work.

**ADDITIONAL/OTHER:** Good work on this important job.

**RECOMMENDATION:**

Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I would recommend them for similar requirements in the future.

**Name and Title of Assessing Official:**

Name: Mary P Horner

Title: Physical Scientist

Organization: USACE-Detroit District

Phone Number: 313-226-6748 Email Address: pam.horner@usace.army.mil

Date: 02/27/2018

**Contractor Comments:**

**ADDITIONAL/OTHER:** Contractor agrees with the ratings assigned.

**CONCURRENCE:** I concur with this evaluation.

**Name and Title of Contractor Representative:**

Name: Amarjit Sidhu

Title: President

Phone Number: 734-354-9070 Email Address: asidhu@environmental-help.com

Date: 03/07/2018

**Review by Reviewing Official:**

Review by Reviewing Official not required.

**Name and Title of Reviewing Official:**

Name:

Title:

Organization:

Phone Number: Email Address:

Date:

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# Past Performance Evaluation Sheet

Instructions: Complete One Sheet for Each Previous Contract Completed  
(Minimum of three needs to be submitted with contractor's proposal)

Contractor's Name Advanced Environmental Management Group, LLC

Criteria	Contractors Statement
Government Agency/Company who awarded the contract	Department of Commerce, National Oceanic and Atmospheric Administration
Contract Number	EE113E14NC0379
Description of Services	AEM Group performed three annual third-party Environmental Management Systems (EMS) audits of the Wallops Command and Data Acquisition Station. The audit assessed whether the station conformed to the ISO 14001 EMS requirements and if the program was implemented and maintained properly for environmental compliance.
Contract Value (base and all options)	\$12,500.00
Period of Performance (including all options)	2012, 2013, 2014
Place of Performance	Wallops Island, Virginia
Contract Type	FFP
Current contract POC with current email address and phone number*	James Deck James.Deck@noaa.gov 757-824-7311
If contractor received a Cure Notice or Show Cause, submit explanation and actions to correct problem	NA

\*The Government is under no obligation to search for additional information in order to identify contracts/performance references.

Current COR or Contract Point of Contact should be sent this document in order to provide comments on above mentioned contract: (Contractor's Responsibility)

AEM Group has provided environmental assessments at our facility on several occasions and in each instance we have been very satisfied with the quality of the services provided. Each of the auditors have been conscientious, have performed thorough evaluations and have provided sensible recommendations for improving our Environmental Management System.

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Name: James Deck

Company: National Oceanic & Atmospheric Administration

Phone: 757-824-7311

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42.1503

<b>CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)</b> INCOMPLETE-RATED	<b>NONSYSTEMS</b>
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**1. Name/Address of Contractor (Division):**

Company Name: ADVANCED ENVIRONMENTAL MANAGEMENT GR

Division Name:

Street Address: 44339 PLYMOUTH OAKS BLVD

City, State, Zip Code: PLYMOUTH MI 48170

Province/Country: US

CAGE Code: DUNS+4 Number: 059223474

PSC: R702 NAICS Code: 541320

**2. Report Type:** Interim Final Report Addendum**3. Period of Performance Being Assessed:** 12/08/2010 - 12/30/2010**4a. Contract Number:**

AG3A75B080003 AG4741K110001

**4b. Business Sector & Sub-Sector:**

Prof/Tech/Mng Support

**5. Contracting Office:** SOIL CONSERVATION SERVICE**6. Location of Contract Performance:****7a. Contracting Officer:** PATRICIA A. LANE**7b. Phone Number:** 615-277-2543**8a. Contract Award Date:** 12/07/2010**8b. Contract Effective Date:** 12/08/2010**9. Contract Completion Date:** 12/30/2010**11. Awarded Dollar Value:** \$203,500 **12. Current Contract Dollar Value:** \$203,500**13.  Competitive  Non-Competitive****14. Contract Type:**  FFP  FPI  FPR  CPFF  CPIF  CPAF  OTHER

MIXED/OTHER:

**15. Key Subcontractors and Effort Performed:**

CAGE:

CAGE:

CAGE:

**16. Program Title:**

Wetland Reserve Program Conservation Easements

**17. Contract Effort Description:**

Wetland Reserve Program - Environmental Assessment Due Diligence Reports for 37 WRP easement applications.

**Small Business Utilization**

Does this contract include a subcontracting plan? No

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

**18. Evaluate the following Areas: Past Rating**

a. Quality of Product or Service

N/A

**Rating**

Exceptional

**Trend**

N/A

b. Schedule	N/A	Exceptional	N/A
c. Cost Control	N/A	Exceptional	N/A
d. Business Relations	N/A	Exceptional	N/A
e. Management of Key Personnel	N/A	Exceptional	N/A
f. Utilization of Small Business	N/A	Exceptional	N/A

## g. Other Areas:

(1):	N/A
(2):	N/A
(3):	N/A
(4):	N/A
(5):	N/A
(6):	N/A
(7):	N/A
(8):	N/A

19. N/A

**20. Assessing Official Narrative:**

(i.e., PMS, PMA, or Equivalent Individual) Responsible for Program, Project, or Task/Job Order Execution

SCHEDULE: Delivered the product according to requested due date.

BUSINESS RELATIONS: The staff with AEM were very good in staying in communication with NRCS staff regarding the delivery schedule and acknowledgement of correspondence. The staff would communicate by phone call and email.

ADDITIONAL/OTHER: I am very confident in their ability to perform their work and deliver a quality product on time.

RECOMMENDATION: Given what I know today about the Contractor's ability to execute what they promised in their proposal, I definitely would award to them today given that I had a choice.

**21. Name and Title of Assessing Official**

Name: NANCY HARRIS

Title: CONTRACTING OFFICER Organization: USDA-NRCS

Phone Number: 615-277-2543 Fax Number: 615-277-2668

Email Address: Nancy.Harris@tn.usda.gov Date: 02/25/2013

**22. Contractor Comments:**

ADDITIONAL/OTHER: Our correct NAICS Code is 541620. Location of Contract

Performance: State of Tennessee

CONCURRENCE: I concur with this assessment.

**23. Name and Title of Contractor Representative**

Name: AMARJIT SIDHU

Title: PRESIDENT

Phone Number: 734-354-9070 Fax Number: 734-354-9087

Email Address: asidhu@environmental-help.com Date:

**24. Review by Reviewing Official:**

**25. Name and Title of Reviewing Official**

Name:

Title: Organization:

Phone Number: Fax Number:

Email Address: Date:

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**CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)****Nonsystems****Name/Address of Contractor:**

Company Name: ADVANCED ENVIRONMENTAL MANAGEMENT GR

Division Name:

Street Address: 44339 PLYMOUTH OAKS BLVD

City: PLYMOUTH

State/Province: MI Zip Code: 48170

Country: USA

CAGE Code: 4S4P1

DUNS Number: 059223474

PSC: R499 NAICS Code: 541620

**Evaluation Type:** Final**Contract Percent Complete:** 100**Period of Performance Being Assessed:** 06/30/2015 - 03/30/2016**Contract Number:** GS10F0338X AG43ZPD150009 **Business Sector & Sub-Sector:** Nonsystems - Prof/Tech/Mng Support**Contracting Office:** 43ZP **Contracting Officer:** CHRISTOPHER J FORD **Phone Number:** 404-347-1635**Location of Work:**

Daniel Boone National Forest in KY, National Forests in Florida and Cherokee National Forest, TN.

**Award Date:** 06/30/2015 **Effective Date:** 03/22/2016**Completion Date:** 03/30/2016 **Estimated/Actual Completion Date:** 03/22/2016**Total Dollar Value:** \$48,136 **Current Contract Dollar Value:****Complexity:** Medium **Termination Type:** None**Competition Type:** Competitive Delivery Order **Contract Type:** Firm Fixed Price**Key Subcontractors and Effort Performed:****DUNS:****Effort:****DUNS:****Effort:****DUNS:****Effort:****Project Number:** GS10F0338X**Project Title:**

R8 Environmental Compliance Audits FY 15 Daniel Boone National Forest, National Forests in Florida and Cherokee National Forest

**Contract Effort Description:**

. The Contractor shall provide all appropriate personnel, labor, equipment, safety and personal protective equipment, materials, supervision, and transportation needed to perform the necessary contract management, environmental compliance audit, and associated deliverables in accordance with this Task Order and the base GSA Contract.

Preliminary Draft Audit Summary

Submittal of The Final Draft of Report and Findings

**Small Business Utilization:**

Does this contract include a subcontracting plan? No

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

<b>Evaluation Areas</b>	<b>Past Rating</b>	<b>Rating</b>
Quality:	N/A	Very Good
Schedule:	N/A	Very Good
Cost Control:	N/A	Very Good
Management:	N/A	Very Good
Utilization of Small Business:	N/A	Very Good
Regulatory Compliance:	N/A	N/A
Other Areas:		
(1) :		N/A
(2) :		N/A
(3) :		N/A

**Variance (Contract to Date):**

Current Cost Variance (%): Variance at Completion (%):

Current Schedule Variance (%): N/A

**Assessing Official Comments:**

QUALITY: The designated point of contract was responsive and ensured that I understood any changes in personnel due to internal conflicts and travel.

On the spot training during the audit was effective.

The audit team adjusted easily to changes for In-Brief & Out Briefs.

ADDITIONAL/OTHER: I have no further comments at this time.

**RECOMMENDATION:**

Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I would recommend them for similar requirements in the future.

**Name and Title of Assessing Official:**

Name: CHRISTOPHER FORD

Title: CONTRACTING OFFICER

Organization: USDA FOREST SERVICE

Phone Number: 404-347-1635 Email Address: cjford@fs.fed.us

Date: 06/20/2016

**Contractor Comments:**

QUALITY: None

ADDITIONAL/OTHER: None.

CONCURRENCE: I concur with this evaluation.

**Name and Title of Contractor Representative:**

Name: Mariah Hope

Title: Senior Project Manager

Phone Number: 734-354-9070 Email Address: mhope@environmental-help.com

Date: 07/01/2016

**Review by Reviewing Official:**

Review by Reviewing Official not required.

**Name and Title of Reviewing Official:**

Name:

Title:

Organization:

Phone Number: Email Address:

Date:

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**CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)**  
**NONSYSTEMS**

Name/Address of Contractor:

Company Name: ADVANCED ENVIRONMENTAL MANAGEMENT GROUP, LLC

Division Name:

Street Address: 44339 PLYMOUTH OAKS BLVD

City, State, Zip Code: PLYMOUTH, MI, 481702585

Country: US

DUNS Number: 059223474

PSC: R425 NAICS Code: 541620

Evaluation Type: INTERIM

Contract Percent Complete:

Period of Performance Being Assessed: 2012-09-25 - 2013-09-24

Contract Number: EPR51202

Business Sector & Sub-Sector: NONSYSTEMS, PROF/TECH/MNG SUPPORT

Contracting Office: R5CO00

Contracting Officer: GEOFFREY KRIEGER Phone Number: 312-353-2075

Location of Work:

Award Date: 2012-09-25

Effective Date:

Completion Date: 2017-09-26

Actual Completion Date:

Total Dollar Value: \$1,113,484.00 Current Contract Dollar Value: \$0.00

Complexity: MEDIUM Termination Type: NONE

Competition Type: NOT AVAILABLE FOR COMPETITION Contract Type: ORDER DEPENDENT

Key Subcontractors and Effort Performed:

Project Number:

Project Title: UNDERGROUND INJECTION CONTROLS INSPECTIONS.

Contract Effort Description: CONTRACTOR PROVIDES INSPECTION SERVICES BASED ON SCHEDULE FROM EPA OF UNDERGROUND INJECTION CONTROLS.

Small Business Utilization:

Does this contract include a subcontracting plan? NO

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

A common five level assessment rating system is used to evaluate a contractor's performance. Ratings range from Unsatisfactory to Exceptional. Here's a breakdown of each category:

Rating	Definition
Exceptional	Performance meets contractual requirements and exceeds many to the Government's benefit. The element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.
Very Good	Performance meets contractual requirements and exceeds some to the Government's benefit. The element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.
Satisfactory	Performance meets contractual requirements. The element being assessed contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.
Marginal	Performance does not meet some contractual requirements. The element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions.
Unsatisfactory	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The element being assessed contains a serious problem(s) for which the contractor's corrective actions appear or

\_\_\_\_\_ were ineffective.

**Evaluation Areas:****Rating**

Quality	EXCEPTIONAL
Schedule	EXCEPTIONAL
Cost Control	EXCEPTIONAL
Management	VERY GOOD
Utilization of Small Business	N/A
Regulatory Compliance	N/A
Other Areas	Rating

(1)

(2)

(3)

Variance (Contract to Date)

Current Cost Variance (%): Completion Cost Variance (%):

Current Schedule Variance (%): Completion Schedule Variance (%):

Assessing Official Comments:

**QUALITY:** EPA is very happy with the quality of service provided by the contractor.

**SCHEDULE:** Contractor regularly meets or exceeds the schedule provided by EPA for inspections.

**COST CONTROL:** The pricing model on this contract has saved EPA both in cost of the contract work itself and administration costs.

**MANAGEMENT:** Management has responded quickly when information is needed.

**RECOMMENDATION:** Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I WOULD recommend him for similar requirements in the future.

Name and Title of Assessing Official:

Name: GEOFFREY KRIEGER

Title: CONTRACTING OFFICER

Organization: U.S. EPA

Phone Number: 312-353-2075 Email Address: KRIEGER.GEOFFREY@EPA.GOV

Date: 2014-12-15

Contractor Comments:

THIS EVALUATION HAS BEEN MODIFIED BY THE ASSESSING OFFICIAL. THE INFORMATION PROVIDED IN THIS SECTION INCLUDES THE ORIGINAL RATINGS, ORIGINAL ASSESSING OFFICIAL COMMENTS, AND THE COMMENTS MADE BY THE CONTRACTOR IN RESPONSE TO THESE ORIGINAL RATINGS AND COMMENTS. ORIGINAL RATINGS: QUALITY: EXCEPTIONAL

SCHEDULE: VERY GOOD COST CONTROL: EXCEPTIONAL MANAGEMENT: VERY GOOD

UTILIZATION OF SMALL BUSINESS: N/A REGULATORY COMPLIANCE: N/A OTHER AREAS:

ORIGINAL ASSESSING OFFICIAL RECOMMENDATION: Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I would recommend them for similar requirements in the future. ORIGINAL

ASSESSING OFFICIAL COMMENTS: COST CONTROL: The pricing model on this contract has saved EPA both in cost of the contract work itself and administration costs. MANAGEMENT:

Management has responded quickly when information is needed. QUALITY: EPA is very happy with the quality of service provided by the contractor. SCHEDULE: Contractor regularly meets or exceeds the schedule provided by EPA for inspections. CONTRACTOR COMMENTS: MANAGEMENT: AEM

Group management and the UIC contract compliance team regularly discuss with the EPA COTR and CO to assess contract compliance. We were responsive to any change. We request the rating to be

exceptional. SCHEDULE: AEM Group worked very hard to accommodate the EPA schedule. AEM Group completed the requested inspections per the COTR list and schedule, accommodating the customer scheduling requests. We request this rating to be exceptional.

Name and Title of Contractor Representative:

Name: MARIAH HOPE

Title: FEDERAL PROGRAM MANAGER

Phone Number: 734-354-9070 Email Address: MHOPE@ENVIRONMENTAL-HELP.COM

Date: 2014-12-22

Review by Reviewing Official:

Review by Reviewing Official not required.

Name and Title of Reviewing Official:

Name:

Title:

Organization:

Phone Number: Email Address:

Date:

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**CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)  
Nonsystems**

**Name/Address of Contractor:**

Company Name: ADVANCED ENVIRONMENTAL MANAGEMENT GROUP, LLC

Division Name:

Street Address: 44339 PLYMOUTH OAKS BLVD

City: PLYMOUTH

State/Province: MI Zip Code: 481702585

Country: USA

CAGE Code:

DUNS Number: 059223474

PSC: R499 NAICS Code: 541620

**Evaluation Type:** Interim**Contract Percent Complete:** 20**Period of Performance Being Assessed:** 02/24/2017 - 02/23/2018**Contract Number:** AG56A1C170003 **Business Sector & Sub-Sector:** Nonsystems - Prof/Tech/Mng Support**Contracting Office:** EASTERN REGION USDA FOREST SERVI **Contracting Officer:** MELISSA JOHNSON **Phone Number:** 814-728-6241**Location of Work:**

Various Forests in the Eastern Region of the Forest Service

**Award Date:** 02/24/2017 **Effective Date:** 02/24/2017**Completion Date:** 02/23/2022 **Estimated/Actual Completion Date:****Total Dollar Value:** \$500,000 **Current Contract Dollar Value:** \$0**Complexity:** Medium **Termination Type:** None**Competition Type:** Not Available for Competition **Contract Type:** Order Dependent**Key Subcontractors and Effort Performed:****DUNS:****Effort:****DUNS:****Effort:****DUNS:****Effort:****Project Number:****Project Title:**

Environmental Consulting IDIQ

**Contract Effort Description:**

Scope of work involves environmental consulting including environmental investigative services, inventory, all appropriate inquiry, preliminary assessments, site inspections, other CERCLA related activities, PRP searches, preparation of reference materials, guidelines, studies, write-ups, and research related items.

**Small Business Subcontracting:**

Does this contract include a subcontracting plan? No

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

Evaluation Areas	Past Rating	Rating
Quality:	N/A	Very Good
Schedule:	N/A	Very Good
Cost Control:	N/A	N/A
Management:	N/A	Very Good

Small Business Subcontracting:	N/A	N/A
Regulatory Compliance:	N/A	Very Good
Other Areas:		
(1) :		N/A
(2) :		N/A
(3) :		N/A

**Variance (Contract to Date):**

Current Cost Variance (%): Variance at Completion (%):

Current Schedule Variance (%):

**Assessing Official Comments:**

**QUALITY:** Task orders performed from 4/17 through 6/18 included MT NTCRA Phase 2, Wayne CERCLA Inventory, Coe Hollow and Lacy SI addendum, and Collins Mine (Lawco Lake) APA/SI. Quality of work for the MT NTCRA Phase 2 and Wayne CERCLA Inventory has been very good. Data was accurate and thorough for both projects. Initial draft report for the Collins Mine (Lawco Lake) APA/SI required significant corrections however, work has been thorough and AEM was willing to work with the COR to complete all changes to the Governments satisfaction. Coe Hollow and Lacy SI addendums are still in process as of the time of this evaluation.

**SCHEDULE:** AEM has performed contract work on schedule and has been willing to adjust schedule as needed. The MT NTCRA Project was delayed due to severe weather and AEM was willing to adjust schedule to accomplish the project.

**COST CONTROL:** All task orders have been FFP.

**MANAGEMENT:** AEM is very responsive and always available to respond to questions or concerns. Deliverables are on time and task order proposals are timely. AEM has also been willing to discuss task order proposals to better refine proposals to fit the governments needs.

**SMALL BUSINESS SUBCONTRACTING:** No subcontractors used for the task orders during this rating period.

**REGULATORY COMPLIANCE:** AEM has complied with all contract requirements both standard and unique.

**ADDITIONAL/OTHER:** AEM has been reliable and a good value for the government during this rating period.

**RECOMMENDATION:**

Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I would recommend them for similar requirements in the future.

**Name and Title of Assessing Official:**

Name: MELISSA JOHNSON

Title: Contract Specialist

Organization: USDA Forest Service

Phone Number: 814-728-6241 Email Address: melissaajohnson@fs.fed.us

Date: 07/06/2018

**Contractor Comments:**

**ADDITIONAL/OTHER:** We enjoyed working with the FS professionals. The scope of projects and deliverables are well crafted and lines of communication are always open to discuss project status.

**CONCURRENCE:** I concur with this evaluation.

**Name and Title of Contractor Representative:**

Name: Amarjit Sidhu

Title: President

Phone Number: 734-354-9070 Email Address: asidhu@environmental-help.com

Date: 07/24/2018



**Review by Reviewing Official:**

Review by Reviewing Official not required.

**Name and Title of Reviewing Official:**

Name:

Title:

Organization:

Phone Number:    Email Address:

Date:

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